

MINUTES of the meeting of Haxby Town Council held on Monday 13<sup>th</sup> July 2020 by videoconferencing at 10.00am.

PRESENT

Cllr M Guilford (Chairman)	Cllr A Richardson
Cllr M Harrison	Cllr I Craven
Cllr E Samuel	Cllr N Wyatt
Cllr D Rice	Cllr T Carmichael
Mr M W Scott (Clerk)	

City of York Ward Councillors Edward Pearson and Andrew Hollyer also joined the videoconference for part of its duration.

APOLOGIES

1. None.

REASONS FOR ABSENCE APPROVED

2. Not applicable.

MINUTES OF THE MEETING HELD ON 8 JUNE 2020

3. **RESOLVED that the minutes of the meeting held on 8 June 2020 were confirmed as a true and accurate record and signed by the Chairman.**

DECLARATIONS OF INTEREST MADE UNDER THE COUNCIL'S CODE OF CONDUCT.

4. None.

COMMUNICATIONS WITH YLCA AND OTHER REGULATORY BODIES

5. The Chairman explained that since the last meeting communications had taken place with Yorkshire Local Council's Association about staff holidays and also about the level of personal information, which Councillors need to divulge to the public.

INTERNAL CHECKS

6. Cllr Rice explained that internal checks had taken place.

FINANCIAL STATEMENT – JUNE 2020

- 7.

Details

Amount

Receipts to 30 June 2020

13 July 2020

Barclays Interest		36.62
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		36.62
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Payments to 30 June 2020

Haxby Memorial Hall - Rent	DP	304.00
North Yorkshire Pension Fund	DP	1515.33
HMRC	DP	1105.49
Salaries	DP	4295.13
Talk Talk	DD	27.00
Sleightholms	DP	336.00
R Fitch	DP	60.00
Barclaycard	DD	270.86
Sports Turf Services	DP	564.00
JP Bickerdike	DP	10030.00
Park Lane Playgrounds	DP	84.00
LE Pickles & Sons	DP	315.60
David Badrick Windows	DP	216.00
Yorkshire Stump Grinders	DP	150.00
River Foss Society	DP	28.00
Green Thumb	DP	444.00
YLCA	DP	30.00
Trevor Coates	DP	270.00
Business Stream	DP	83.55
BT	DP	132.49
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		20261.45
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Balance as at 31 May 2020		155243.58
Receipts		36.62
		<hr/>
		155280.20
Payments		20261.45
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Balance carried forward		135018.75
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**RESOLVED that the financial statement as at 30 June 2020 which detailed payments totalling £20261.45 inclusive of VAT be approved.**

FINANCIAL INFORMATION AS AT 30 JUNE 2020

8. Prior to the meeting the Clerk had distributed figures to councillors detailing figures for the first quarter. These were **RECEIVED**.

POLICE REPORT FOR JUNE 2020.

9. No police report had been received for June 2020 at the time of the meeting.

At this stage of the meeting the Chairman allowed Cllr E Pearson to address the Council regarding the item relating to a request from the Community Assets Committee for funding to resurface the parking area in front of the Red Lion public house. His suggestion was that instead of resurfacing the area it should be grassed over with picnic benches on it.

#### REQUEST FOR FINANCE FROM THE COMMUNITY ASSETS COMMITTEE

10. The Chairman thanked Cllr Pearson for his suggestion and explained that the item was on the agenda purely to request funding as the matter had already been decided upon but that the proposed spending was above the Community Assets Committee's delegated authority.

Cllr Pearson left the meeting.

**RESOLVED to approve the sum of £4580 in order for the Community Assets Committee to carry out the proposed works.**

#### HAXBY TOWN COUNCIL WEBSITE

11. The Chairman explained that the Town Council's new website was nearly ready for launch and showed the website to councillors by sharing his screen with them and thereby walking them through the various pages. He also explained that the Clerk had been in touch with YLCA regarding the amount of personal information, which councillors have to legally divulge to members of the public. The response being that there is no requirement for councillors contact details to be published anywhere. **RESOLVED that Councillors personal details should not be displayed on the website or in the Town Crier. The matter is to be revisited in 6 months to see if there is any form of detrimental response from the public.**

#### HAXBY TOWN COUNCIL BUSINESS CONTINUITY PLAN

12. The Chairman and Clerk explained that working group set up to develop a Business Continuity Plan had met by videoconferencing and were in the middle of preparing such a document.

#### VJ DAY 75

13. Cllr Wyatt re-iterated to councillors of his desire to see the 75<sup>th</sup> anniversary of VJ Day commemorated in some way. He explained he had been in touch with the Rector who was of a similar view. It was agreed that the Clerk should set up a videoconference involving the Rector, Cllr Guilford and Cllr Wyatt in order to discuss an event, that Cllr Richardson should contact The Press in order to find out whether there were any residents in Haxby and Wigginton who served (or relatives of those who served) and that social media would be used to publicise the anniversary.

NURSERY RENT

14. The Chairman gave details of a meeting he and the Clerk had recently with the owner of the nursery based at Ethel Ward pavilion concerning the effect on the business of the current COVID-19 pandemic. He explained that the rent holiday period of 3 months originally agreed by the Town Council was now at an end. The matter was then discussed.  
**RESOLVED to waive the next rent payment and that a further discussion with the owner is to take place before any decision to future rent payments is taken.**

TRAINING BUDGET

15. The Chairman explained that YLCA were presently offering a number of online training courses for councillors and staff and that in order to accommodate this the training budget should be increased.  
**RESOLVED to increase training budget to £1000.**

TOWN CRIER

16. The Chairman expressed his view that a special issue of the Town Crier should be produced following a number of recent incidents where residents had attempted to take over areas of council land and where residents had been using council land to dispose of their garden waste. The councillors were broadly in favour of this action.

WHITE ROSE UPDATES

17. The latest White Rose Updates were **RECEIVED**.

RECREATIONAL & OPEN SPACES COMMITTEE

18. The minutes of the meeting held on 15 June 2020 were **RECEIVED**.

COMMUNITY ASSETS COMMITTEE

19. The minutes of the meeting held on 15 June 2020 were **RECEIVED**.

STAFFING COMMITTEE

20. The minutes of the meeting held on 19 June 2020 were **RECEIVED**.

PLANNING COMMITTEE

21. The minutes of the meeting held on 6 July 2020 were **RECEIVED**.

MATTERS FOR INCLUSION

22. The Chairman reminded Councillors that matters for inclusion on the agenda for the next Full Council meeting should be with the Clerk no later than 7 days prior to the meeting. (Standing Order 4.1)

The meeting closed at 11.30am

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Chairman

**(These Minutes are displayed 'unsigned' and are subject to correction at the next Council meeting.)**

DRAFT